

# Sample Letter of Nomination and Academic Good Standing

As part of your students' applications to ISU, please write a letter for each student that includes:

- a) The student's name and how many semesters s/he will study at ISU;
- b) Your confirmation that the student is in good academic standing at home.

For your convenience, you may refer to the sample wording below. *Please type your letter on your University's official paper.*

*This is to verify that Student's Name has been selected to study as an exchange student at Illinois State University. We verify that s/he is in "Academic Good Standing" at our university and has the academic skills and grades to be a successful university student through this exchange program.*

*Student's Name will study at ISU for one/ two semester(s): \_\_\_\_\_.*  
*Please indicate Fall 2016 and/ or Spring 2017*

*Your Name (Printed)* \_\_\_\_\_

*Your Name (Signature)* \_\_\_\_\_

*Title* \_\_\_\_\_

*Date* \_\_\_\_\_